

Minutes of Dorset Twinning Association Management Committee Meeting
5th March 2013 at 7pm at 19 Mistover Road, Wareham

Present: John Pounder, Tony Watts, Jeremy Read, Jacquie Hall, Jeremy Barker,
David Warhurst.

1. Apologies from Philip Sharp, John Wilson

2. Minutes of 17th January meeting were agreed

3. Matters arising not on the agenda: Banner is under Jeremy Read's home insurance. It is needed by Blandford, Piddlehinton for Quiz, and to be taken to Cherbourg

4. Finance Treasurers report: Some subs were missing and queried by Philip. Jacquie has had it confirmed that Shaftesbury and Verwood are both Associations with two twin cities abroad. Jacquie received Poole's cheque and banked it. Nothing has been heard from Dorchester/Holbaek Cheque book and paying in book received by Jacquie, who will arrange for the statements to be sent to her home address.

5. Draft Revised Constitution: 2 amendments – EGM in full, and he/she in para5. John will forward the Constitution to Jacquie who will circulate to all members. Philip to be asked to put the Constitution on the website

6. Website: Hopefully Philip will continue as Webmaster. He will be asked to update the website and take off old news, and ensure that the Cherbourg Conference is on the website.

7. 2013 Conference: Tony has a list of about 50 French attendees and 20 English. These are his notes for John Pounder who will be going over to Cherbourg on 19th March. Les Burden, the Poole Twinning Chairman will also go to hand over something from the Mayor of Poole.

We shall need access to the conference room on Friday afternoon to put the banners in place.

What time can we have access to the Town Hall on 20th April?

Can direction signs to the conference room be arranged from both outside & inside the Town Hall?

Can parking be reserved all day on the Saturday in the area facing the Town Hall with official windscreen stickers we can supply for the cars of those attending?

Will the press be invited or need a press release about those attending and the aims of the conference?

If Jacquie is able to attend a picture/pictures of her in her regalia could be handed over to JC Magalhaes.

In the conference room for the presentation by the 'Douzelage' we shall need a computer, a screen and a projector. Also we shall need 2 fixed microphones for the speakers and interpreters plus a roving microphone for general discussions and questions if possible.

The offer of a guided visit is kind, but should be within the Town Hall - the Council Room with the monumental carved historic fireplace - the rotunda with the mural of the important periods of the history of Cherbourg & the Imperial Room with the portraits of Napoleon III and the Empress.- time would not permit a tour of the town.

Hopefully John Pounder will chair the meeting as he knows the background to the whole event, which needs to be upbeat, and we are used to working together.

I will post you a copy of the letter as we need to be clear on his offer which says 'la ville propose de prendre en charge une réception d'accueil des participants à la conférence le samedi dans la journée'. As this reads 'during the day' I hope that this may mean a lunchtime buffet of some kind - perhaps they can confirm this and also coffee on arrival would be most welcome

8. Date and venue of next meeting: To be agreed at a later date, before the AGM, which may be in June, as mentioned at the AGM, or later due to circumstances